

## Recruiter/Trainer Job Posting

Looking for a career where you can make a difference in the lives of children and families? The Recruiter/Trainer at Arms Wide Adoption Services is the job for you!

Arms Wide Adoption Services is a child and family serving organization with a 45-year history that is deeply committed to transforming the lives of children in need of safe and nurturing permanent families in Houston and South Texas.

We are hiring for a **Recruiter/Trainer**. The Recruiter/Trainer works collaboratively within a small team to ensure prospective foster and adoptive families are recruited, trained and prepared to safely parent children in foster care from a trauma-informed perspective. The person in this role takes the lead on coordinating training offerings that meet the needs of the families and children we serve, and displays flexibility by being available to provide training and support to parents when parents are available, including at least one weeknight and/or weekend day per week (as needed),

The Recruiter/Trainer provides essential support, training and development for families participating in our It Takes a Village initiative, with the goal of addressing disproportionality of negative outcomes faced by African American youth in foster care.

Arms Wide is looking for someone who is:

- \* Compassionate
- \* Motivated to support children and families
- \* Energetic
- \* Team player with optimistic outlook
- \* Trauma informed

### Experience/Skills Required

- Bachelor's degree in Human Services field or Bachelor's degree and two years of experience in a child placement setting
- Training experience, preferably related to foster care and/or adoption

### Experience/Skills Preferred

- Familiarity with TBRI, PRIDE or other trauma-informed parent training models
- 2 years child placing experience

## **Recruiter/Trainer Job Posting**

### Travel Required

- Reliable transportation required. Mileage reimbursed.

### Our Benefit Package Includes

- Medical, dental and vision plans for employee and eligible dependents
- 401k retirement plan with match
- Paid life insurance
- Generous vacation (paid time off) plan
- 8 paid holidays each year (10 days)
- 2 paid "Employee Choice" days each year
- Convenient central location with free parking
- Employee Assistance Program
- Employee Discount (Perks) Program

Programs, resources and benefit eligibility vary based on scheduled hours worked and length of service at Arms Wide Adoption Services.

Arms Wide is an equal opportunity employer.

Arms Wide is committed to selecting and employing the best and most qualified person available for each job opening without unlawful discrimination of any kind. Additionally, Arms Wide is committed to providing a work environment free of discrimination and harassment on the basis of race, color, sex (including pregnancy, sexual orientation and gender identity), marital or parental status, veteran status, religion, national origin, age, disability, family medical history, genetic information, or political affiliation.

For more information about Arms Wide Adoption Services, please visit our website at: [www.armswide.org](http://www.armswide.org).

To apply, please send your cover letter and resume to [cshephard@armswide.org](mailto:cshephard@armswide.org).