



Looking for a career where you can make a difference in the lives of children and families?

The Foster Care and Adoption Recruiter/Trainer position at Arms Wide is the job for you! Arms wide is a child and family serving organization with a 46-year history that is deeply committed to transforming the lives of children in need of safe and nurturing permanent families in Houston and South Texas.

The Recruiter/ Trainer works collaboratively with the recruitment and training team to ensure prospective foster and adoptive families are prepared to meet the needs of children in foster care. The person in this role displays flexibility by being available to provide training and support to parents when parents are available. The Recruiter/ Trainer initiates and participates in recruitment activities, community activities and outreach events and assists with marketing efforts. The Recruiter/Trainer will maintain complete and current records on families in compliance with Residential Child Care contract standards.

Arms Wide is looking for someone who is:

- Organized
- Self-Motivated to support children and families.
- Energetic
- Team player with optimistic outlook
- Trauma informed
- Ability to motivate teams

Experience/Skills Required

- Bachelor's degree, preferably in related Human Services field.
- Experience in Child Welfare Resource Family Recruitment
- Experience in Facilitating Training Sessions
- Strong ability to plan for and manage multiple projects
- Engage in network and relationship building as the department strategy dictates.

Experience/Skills Preferred

- Experience in case management, crisis intervention, or child welfare.
- Experience with Trust Based Relational Intervention
- Experience in an approved method of emergency behavior intervention
- 2 years child placing experience
- Experience with curriculum development and implementation

Travel Required

- Reliable transportation required. Mileage reimbursed.

PRESERVING & FULFILLING FAMILIES

6925 Portwest Drive, Suite 110 • Houston, TX 77024 • 7.13.681.6991 • ArmsWide.org



Our Benefit Package Includes

- Medical, dental and vision plans for employee and eligible dependents
- 401k retirement plan with match
- Paid life insurance
- Generous vacation (paid time off) plan
- Paid holidays each year (10 days)
- Two paid "Employee Choice" days each year
- Convenient central location with free parking
- Employee Assistance Program
- Employee Discount (Perks) Program

Programs, resources, and benefit eligibility vary based on scheduled hours worked and length of service at Arms Wide Adoption.

Arms Wide is an equal opportunity employer.

Arms Wide is committed to selecting and employing the best and most qualified person available for each job opening without unlawful discrimination of any kind. Additionally, Arms Wide is committed to providing a work environment free of discrimination and harassment based on race, color, sex (including pregnancy, sexual orientation, and gender identity), marital or parental status, veteran status, religion, national origin, age, disability, family medical history, genetic information, or political affiliation.

For more information about Arms Wide, please visit our website at armswide.org

To apply, please send your cover letter and resume to careers@armswide.org

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